

Bradford Public Library District
February 16, 2010
7:00 pm

I. Call to Order and Roll Call

President Jerry Johnson, called the meeting to order at 7:00pm

MEMBERS PRESENT: Jerry Johnston, Doris Bogner, Paula Gillespie, and Beth Duttlinger.

MEMBERS ABSENT: Lynda Dunn, Dave Atteberry, and Tish Leeper.

OTHERS PRESENT: Sarah Boehm and Cinda Scott.

II. Minutes of the January 19, 2010 meeting

JERRY JOHNSTON MOTIONED TO ACCEPT THE MINUTES OF JANUARY 19, 2010. (DORIS BOGNER SECONDED.) THE MOTION CARRIED UNANIMOUSLY.

III. Treasurer's Report

\$48,918.06	savings
\$ 4,527.91	checking
\$ 100.00	petty cash
<u>\$30,754.09</u>	CD
<u>\$84,300.06</u>	TOTAL

BETH DUTTLINGER MOTIONED TO ACCEPT THE TREASURER'S REPORT (DORIS BOGNER SECONDED). THE MOTION CARRIED UNANIMOUSLY.

IV. Monthly Bills

PAULA GILLESPIE MOTIONED TO PAY THE BILLS (JERRY JOHNSTON SECONDED). THE MOTION CARRIED UNANIMOUSLY

V. Circulation Statistics

Statistics reviewed.

VI. Additions to the agenda

Unfinished—concrete / New—Barcode scanner, March meeting, yearbooks

VII. Reports:

A. Director's Report – Sarah thanked the board for the Christmas gifts—they were much appreciated. December was a great month for the library. The Light Up the Library program was a great success with donations of \$155

and 27 families participating. The funds will be used to purchase children's books and DVDs. We had only 11 people attend the open house on Saturday, December 5th, but those who came had a good time and enjoyed making the crafts. The cookie exchange and craft night were great fun—we had 15 women attend. *A Few of My Favorite Things* in Wyoming donated 3 Webkinz to the library. We allowed a month for everyone to enter the drawing and then pulled names on December 30th. Sarah has a new Library Bingo game from *Demco*, and she plans to have Blizzard Bingo during the month of February for adults and children. There will be different things they will have to read or do at the library in order to mark off their bingo sheets. Bingo is underway right now with 5 signed up, and it will continue thru March 5th. Sarah is also planning a spring program like the garden party we had last year. The *Bradford Betas* had a bake sake during the *Lion's* pancake breakfast, and they chose the library to receive the proceeds. We received a check for \$200 from them. Also, there is a new couple that moved to town and he works for *BP*. Through *BP*, he recommended the library as an organization that has made a positive contribution to the community, and we received a check from *BP Fabric of America Fund* for \$500.

- B. Children's Librarian Report – Cinda has two programs lined up for the Summer Reading Program. On Thursday, June 17th, Mick Henneberry will be here to do a storytelling program at 2:00pm. He will do "Cowboy Tales". The second program will be Jason Huneke, a juggler, that has been seen on *America's Got Talent* and recommended by the *Peoria Public Library*. He will perform at 9:30am on Friday, June 25th. The cost for Mick Henneberry will be \$150 and the cost for Jason Huneke will be \$250. Cinda has moved the books around on the shelves in the juvenile fiction section to make room for future additions from Tish's collection. She is working on the next batch of Tish's books.

VIII. Comments or Questions of the Board (10 minutes)

None

IX. Unfinished Business

- A. Insurance Quotes—We reviewed the proposals presented at the last meeting.

DORIS BOGNER MOVED TO ACCEPT THE PROPOSAL FROM BLISS MCNIGHT (JERRY JOHNSTON SECONDED). ROLL CALL VOTE: BETH DUTTLINGER-AYE, DORIS BOGNER-AYE, PAULA GILLESPIE-AYE, AND JERRY JOHNSTON-AYE. MOTION CARRIED UNANIMOUSLY. Sarah will notify the insurance agencies.

- B. Long Range Planning Committee/User Survey—will set a date for the committee to meet. Will check with the committee and will ask Barb Fehr to represent the community.

- C. Window Guard—Pending when weather improves.

D. Friends of the Library—Sarah will have a meeting with the people who signed up

E. Policy Committee—will meet in the spring.

F. Wind Farm Tax Issues—Received the agreement in December. Settlement will be taken directly from the tax funds for the next 3 years. (\$1,232.92/yr)

G. Ameren Energy Assistance--\$980 received and credited to our bills.

H. Children's Department Railing Estimate—Received an estimate for \$1,321.95 for materials, supplies and installation. The estimate uses popular lumber to match the balusters that already exists. Prevailing wage is applicable but contractor is a single person operation.

JERRY JOHNSTON MOVED TO HAVE THE RAILING FIXED IN THE CHILDREN'S DEPARTMENT BY PERRY KEISER FOR \$1,321.95. (BETH DUTTLINGER SECONDED) ROLL CALL VOTE: BETH DUTTLINGER-AYE, DORIS BOGNER-AYE, PAULA GILLESPIE-AYE, AND JERRY JOHNSTON-AYE. MOTION CARRIED UNANIMOUSLY.

I. Freedom of Information Act—Beth volunteered to be the second FOIA officer for BPLD. Training must be complete by June 30, 2010.

J. Concrete—Front door and corner of the building has places where water puddles. Sarah will contact the concrete layer and if he is unwilling to repair, will contact another contractor.

X. New Business

A. Trustee Conference—DORIS BOGNER MOTIONED TO PAY EXPENSES FOR A BOARD MEMBER TO ATTEND (PAULA GILLESPIE SECONDED). MOTION CARRIED.

B. Per Capita FY2010—Sarah sent in assurances and the library will received \$1,734.85. Need to submit a final report by Sept 2010.

C. Barcode scanner—purchased a new one. Jerry suggested that a second one be purchased for the cataloging area.

D. March meeting—Next meeting is scheduled for Monday March 15th. Sarah would like to change the date to March 23. Tentatively rescheduled for that date.

E. Yearbooks—The library received a donation of the 1971 and 1972 yearbooks.

XI. Executive Session

None

XII. Adjourn—BETH DUTTLINGER MOTIONED TO ADJOURN (DORIS BOGNER SECONDED). MEETING ADJOURNED AT 8:03PM.

Next meeting is tentatively scheduled for March 23.